



Franklin-Hart County Airport Authority
823 Airport Rd
Canon, GA 30520

April 17, 2024

Franklin Hart Airport Authority Regular Meeting Minutes

- **2:00 PM Call to Order**
 - Chairman Addison called the meeting to order at 2:00 PM
- **Establishment of Quorum**
 - Attendees: Eddie Addison (Chairman), Mike Ward (Vice-Chairman), Kevin McCraney (Secretary/Treasurer), Woodson McFarlin, Jonathan “Bo” Rowland
 - Absent: Johnny Coxx
 - Guests: Kenny Smith
- **Prayer**
 - Mike Ward voiced a prayer.
- **Pledge of Allegiance**
 - Mike Ward led us in the Pledge of Allegiance.
- **Approve Agenda**
 - Kevin McCraney made a motion to approve the agenda, seconded by Bo Rowland, passed unanimously.
- **Recognition of Mark Brown**
 - Chairman Addison discussed the recent passing of Mark Brown. He was a friend to all at the airport and will be greatly missed. His name has been added to the monument near the flagpole at the FBO. A celebration of life will probably be held later this year at the airport.
- **Executive Session**
 - Bo Rowland made a motion to enter Executive Session to discuss matters of real estate and possible litigation. Seconded by Woodson McFarlin, passed unanimously.
 - Bo Rowland made a motion to resume the regular session, seconded by Woodson McFarlin, passed unanimously.
 - Action Item – Bo Rowland made a motion to issue a letter, drafted by an attorney, to Franklin County describing their requirements for insurance coverage at the airport. Seconded by Woodson McFarlin, passed unanimously.
- **Secretary Report**

- Approve Minutes from January 24, 2024 Meeting – Motion to approve by Woodson McFarlin, seconded by Mike Ward, passed unanimously.
- **Treasurer Update**
 - Kevin McCraney reviewed financial statements from January and February 2024. March 2024 financials were not available at the time of this meeting.
 - Chairman Addison discussed the financial health of the airport.
- **Old Business**
 - Runway Lighting and Rehabilitation Project – McCraney and Addison shared that the project was complete and the PAPIs have been certified by the FAA. One more pay request should be coming from Croy. Billing issues with Croy were also discussed.
 - Resurfacing Scope of Work - IFE Requirements. Deadline to submit IFE (Independent Fee Evaluation) for this year was allowed to pass due to upcoming Engineering Firm RFP and will execute next year.
 - Engineering Firm RFP – Croy’s contract expires this month. Bo Rowland made a motion to start the RFP process with assistance from Danny Doyle (GDOT), seconded by Woodson McFarlin, passed unanimously.
 - 2024 Term Expirations – Rowland and McFarlin’s terms expire at the end of June. Chairman Addison encouraged both to reach out to the Franklin County Board of Commissioners and express their desire to be reappointed to the authority along with filling out the needed applications. Hart County has reached out to us for input on filling the vacancy created by the passing of Mark Brown.
 - Airport Policy Discussion – Chairman Addison submitted the policy to GDOT earlier this year. Cody Dupre (GDOT) responded with a copy of the Pickens County airport policy and asked us to use it as a template. Chairman Addison said he will draft another copy using their template.
- **New Business**
 - Animals in the FBO – concerns with pets/animals being brought into the FBO have been voiced to the authority. Chairman Addison will check with legal counsel to see what restrictions we are allowed to apply.
 - Annual Airport Inspection – Alan Hood (GDOT) recently completed our annual inspection and commented it was one of the best he had seen at 18A. Many improvements have been made since last year’s inspection. Mike Ward will investigate having the remaining trees removed on the report. Kevin McCraney will investigate filing an exemption form to remove concerns with high ground on the northwest corner of the airport property.
 - Fencing – Chairman Addison shared with have been notified by GDOT of an additional \$47,000 that can be used for fencing repairs and installation. We will be seeking bids soon.
- **Adjourn** – Bo Rowland made a motion to adjourn, seconded by Kevin McCraney, passed unanimously. Meeting adjourned at 3:40 PM.

Certificate of Secretary

I certify that I am the duly elected and acting secretary of the Franklin-Hart Airport Authority, 823 Airport Rd., Canon, GA 30520; that these minutes were approved by a majority vote at a meeting consisting of a quorum of the authority members on the date listed below.

Approved Date: August 8, 2024

J. Kevin McCraney
Secretary/Treasurer

Franklin-Hart Airport Authority
Balance Sheet
As of January 31, 2024

Accrual Basis

	Jan 31, 24
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	93,898.37
11110 · Cash-Operating Acct	36,819.85
Total Checking/Savings	130,718.22
Accounts Receivable	
11000 · Accounts Receivable	842.00
Total Accounts Receivable	842.00
Other Current Assets	
12000 · Undeposited Funds	2,652.00
12750 · Inventory	72,035.69
13800 · Prepaid Items	4,719.40
Total Other Current Assets	79,407.09
Total Current Assets	210,967.31
Fixed Assets	
15000 · Land	491,083.50
15010 · Buildings	503,518.00
15020 · Equipment	246,543.28
15030 · Taxis and Runways	5,235,468.08
15100 · Accumulated Depreciation	-2,089,559.72
Total Fixed Assets	4,387,053.14
Other Assets	
15005 · Construction in Progress	218,141.04
Total Other Assets	218,141.04
TOTAL ASSETS	4,816,161.49
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
25000 · Prepaid Rent (Deferred Revenue)	11,519.00
Total Long Term Liabilities	11,519.00
Total Liabilities	11,519.00
Equity	
30000 · Fund Balance	294,138.09
30005 · Investment in Capital Assets	4,387,053.14
32000 · Retained Earnings	-138,933.10
Net Income	262,384.36
Total Equity	4,804,642.49
TOTAL LIABILITIES & EQUITY	4,816,161.49

Management Use Only

Franklin-Hart Airport Authority
Profit & Loss by Class
January 2024

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	3,596.00	3,596.00
39215 · Airport Sales of Fuel	9,216.72	0.00	9,216.72
39220 · Vendor's Compensation	4.25	0.00	4.25
Total Income	9,220.97	3,596.00	12,816.97
Expense			
52120 · Professional & Legal	0.00	825.00	825.00
52220 · Repair & Maint Contracts	0.00	325.71	325.71
52221 · Repair/Maint Bid Grounds	0.00	135.00	135.00
52222 · Equipment Repair	0.00	1,018.50	1,018.50
53121 · Water/Sewage	0.00	78.48	78.48
53123 · Electricity	0.00	296.08	296.08
53125 · Sales Tax Expense	141.61	0.00	141.61
53167 · Other Supplies	0.00	25.00	25.00
67000 · Bank Service Charges	0.00	10.00	10.00
Total Expense	141.61	2,713.77	2,855.38
Net Ordinary Income	9,079.36	882.23	9,961.59
Other Income/Expense			
Other Income			
40010 · GDOT Grant Revenue			
40011 · Phase 2 Taxiway and Lighting	0.00	216,192.09	216,192.09
Total 40010 · GDOT Grant Revenue	0.00	216,192.09	216,192.09
Total Other Income	0.00	216,192.09	216,192.09
Net Other Income	0.00	216,192.09	216,192.09
Net Income	9,079.36	217,074.32	226,153.68

Franklin-Hart Airport Authority
Profit & Loss by Class
July 2023 through January 2024

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	29,215.68	29,215.68
39215 · Airport Sales of Fuel	96,663.45	0.00	96,663.45
39220 · Vendor's Compensation	27.58	0.00	27.58
Total Income	96,691.03	29,215.68	125,906.71
Expense			
52120 · Professional & Legal	0.00	14,325.00	14,325.00
52220 · Repair & Maint Contracts	945.00	14,308.68	15,253.68
52221 · Repair/Maint Bld Grounds	6,130.31	7,350.01	13,480.32
52222 · Equipment Repair	0.00	2,002.91	2,002.91
52320 · Comm/Telephone	0.00	227.91	227.91
52360 · Dues and Fees	0.00	103.00	103.00
53121 · Water/Sewage	0.00	387.37	387.37
53123 · Electricity	0.00	2,700.08	2,700.08
53125 · Sales Tax Expense	919.19	0.00	919.19
53167 · Other Supplies	0.00	131.32	131.32
53175 · Fuel Purchases Airport	35,027.45	0.00	35,027.45
58120 · Interest Expense	0.00	86.21	86.21
67000 · Bank Service Charges	0.00	320.00	320.00
Total Expense	43,021.95	41,942.49	84,964.44
Net Ordinary Income	53,669.08	-12,726.81	40,942.27
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	2,625.00	2,625.00
40005 · Franklin Co BOC Allotment	0.00	2,625.00	2,625.00
40010 · GDOT Grant Revenue			
40011 · Phase 2 Taxiway and Lighting	0.00	216,192.09	216,192.09
Total 40010 · GDOT Grant Revenue	0.00	216,192.09	216,192.09
Total Other Income	0.00	221,442.09	221,442.09
Net Other Income	0.00	221,442.09	221,442.09
Net Income	53,669.08	208,715.28	262,384.36

Franklin-Hart Airport Authority
Reconciliation Summary
11102 · Cash-Airport/Fuel Acct, Period Ending 01/31/2024

	Jan 31, 24
Beginning Balance	84,819.01
Cleared Transactions	
Checks and Payments - 1 item	(137.36)
Deposits and Credits - 1 item	9,216.72
Total Cleared Transactions	9,079.36
Cleared Balance	93,898.37
Register Balance as of 01/31/2024	93,898.37
Ending Balance	93,898.37

Franklin-Hart Airport Authority
Reconciliation Summary
 11110 - Cash-Operating Acct, Period Ending 01/31/2024

	Jan 31, 24	
Beginning Balance		34,827.33
Cleared Transactions		
Checks and Payments - 10 items	(220,729.81)	
Deposits and Credits - 6 Items	222,847.33	
Total Cleared Transactions	2,117.52	
Cleared Balance		36,944.85
Uncleared Transactions		
Checks and Payments - 1 item	(125.00)	
Total Uncleared Transactions	(125.00)	
Register Balance as of 01/31/2024		36,819.85
New Transactions		
Checks and Payments - 4 items	(1,510.98)	
Deposits and Credits - 2 items	3,102.00	
Total New Transactions	1,591.02	
Ending Balance		38,410.87

Franklin-Hart Airport Authority
Balance Sheet
As of February 29, 2024

Accrual Basis

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
11102 · Cash-Airport/Fuel Acct	104,585.83
11110 · Cash-Operating Acct	38,376.87
Total Checking/Savings	142,962.70
Accounts Receivable	
11000 · Accounts Receivable	3,292.00
Total Accounts Receivable	3,292.00
Other Current Assets	
12000 · Undeposited Funds	221.00
12750 · Inventory	72,035.69
13800 · Prepaid Items	4,719.40
Total Other Current Assets	76,976.09
Total Current Assets	223,230.79
Fixed Assets	
15000 · Land	491,083.50
15010 · Buildings	503,518.00
15020 · Equipment	246,543.28
15030 · Taxis and Runways	5,235,468.08
15100 · Accumulated Depreciation	-2,089,559.72
Total Fixed Assets	4,387,053.14
Other Assets	
15005 · Construction in Progress	218,141.04
Total Other Assets	218,141.04
TOTAL ASSETS	4,828,424.97
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
25000 · Prepaid Rent (Deferred Revenue)	11,519.00
Total Long Term Liabilities	11,519.00
Total Liabilities	11,519.00
Equity	
30000 · Fund Balance	294,138.09
30005 · Investment in Capital Assets	4,387,053.14
32000 · Retained Earnings	-138,933.10
Net Income	274,647.84
Total Equity	4,816,905.97
TOTAL LIABILITIES & EQUITY	4,828,424.97

Franklin-Hart Airport Authority
Profit & Loss by Class
February 2024

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	3,596.00	3,596.00
39215 · Airport Sales of Fuel	10,746.24	0.00	10,746.24
39220 · Vendor's Compensation	1.82	0.00	1.82
Total Income	10,748.06	3,596.00	14,344.06
Expense			
52220 · Repair & Maint Contracts	0.00	331.11	331.11
52221 · Repair/Maint Bld Grounds	0.00	90.00	90.00
53121 · Water/Sewage	0.00	38.05	38.05
53123 · Electricity	0.00	409.00	409.00
53125 · Sales Tax Expense	60.60	0.00	60.60
53168 · Property Taxes	0.00	1,115.60	1,115.60
67000 · Bank Service Charges	0.00	36.22	36.22
Total Expense	60.60	2,019.98	2,080.58
Net Ordinary Income	10,687.46	1,576.02	12,263.48
Net Income	10,687.46	1,576.02	12,263.48

Franklin-Hart Airport Authority
Profit & Loss by Class
July 2023 through February 2024

Accrual Basis

	Fuel Account	Operating Account	TOTAL
Ordinary Income/Expense			
Income			
38201 · Airport Space Rental	0.00	32,811.68	32,811.68
39215 · Airport Sales of Fuel	107,409.69	0.00	107,409.69
39220 · Vendor's Compensation	29.40	0.00	29.40
Total Income	107,439.09	32,811.68	140,250.77
Expense			
52120 · Professional & Legal	0.00	14,325.00	14,325.00
52220 · Repair & Maint Contracts	945.00	14,639.79	15,584.79
52221 · Repair/Maint Bld Grounds	6,130.31	7,440.01	13,570.32
52222 · Equipment Repair	0.00	2,002.91	2,002.91
52320 · Comm/Telephone	0.00	227.91	227.91
52360 · Dues and Fees	0.00	103.00	103.00
53121 · Water/Sewage	0.00	425.42	425.42
53123 · Electricity	0.00	3,109.08	3,109.08
53125 · Sales Tax Expense	979.79	0.00	979.79
53167 · Other Supplies	0.00	131.32	131.32
53168 · Property Taxes	0.00	1,115.60	1,115.60
53175 · Fuel Purchases Airport	35,027.45	0.00	35,027.45
58120 · Interest Expense	0.00	86.21	86.21
67000 · Bank Service Charges	0.00	356.22	356.22
Total Expense	43,082.55	43,962.47	87,045.02
Net Ordinary Income	64,356.54	-11,150.79	53,205.75
Other Income/Expense			
Other Income			
40000 · Hart Co BOC Allotment	0.00	2,625.00	2,625.00
40005 · Franklin Co BOC Allotment	0.00	2,625.00	2,625.00
40010 · GDOT Grant Revenue			
40011 · Phase 2 Taxiway and Lighting	0.00	216,192.09	216,192.09
Total 40010 · GDOT Grant Revenue	0.00	216,192.09	216,192.09
Total Other Income	0.00	221,442.09	221,442.09
Net Other Income	0.00	221,442.09	221,442.09
Net Income	64,356.54	210,291.30	274,647.84

Franklin-Hart Airport Authority
Reconciliation Summary
11102 · Cash-Airport/Fuel Acct, Period Ending 02/29/2024

	Feb 29, 24	
Beginning Balance		93,898.37
Cleared Transactions		
Checks and Payments - 1 item	(58.78)	
Deposits and Credits - 1 item	10,746.24	
Total Cleared Transactions	10,687.46	
Cleared Balance		104,585.83
Register Balance as of 02/29/2024		104,585.83
Ending Balance		104,585.83

Franklin-Hart Airport Authority
Reconciliation Summary
11110 · Cash-Operating Acct, Period Ending 02/29/2024

	Feb 29, 24	
Beginning Balance		36,944.85
Cleared Transactions		
Checks and Payments - 7 items	(2,054.98)	
Deposits and Credits - 4 items	3,577.00	
Total Cleared Transactions	1,522.02	
Cleared Balance		38,466.87
Uncleared Transactions		
Checks and Payments - 1 item	(90.00)	
Total Uncleared Transactions	(90.00)	
Register Balance as of 02/29/2024		38,376.87
New Transactions		
Checks and Payments - 4 items	(5,635.42)	
Deposits and Credits - 1 item	221.00	
Total New Transactions	(5,414.42)	
Ending Balance		32,962.45